



## **General Roles and Responsibilities of a Volunteer**

### **PURPOSE OF ROLE:**

To enable children and young people with disabilities to have access to and participate in everyday leisure activities.

### **RESPONSIBILITIES**

- To be friendly and helpful to our young people
- If you are unsure about a disability discuss the needs of a young person with a staff member and satisfy yourself that you are able to help
- Keep in regular contact with Friends for Leisure by giving feedback about your experiences
- Make firm arrangements and be clear and honest about the time and commitment you can offer
- Attend training events as appropriate
- Act responsibly
- To respect confidentiality (See Policies section)
- Respect all policies and procedures
- Ensure you have contact details of a member of staff
- Be sensitive to a young person's needs
- Claim any expenses
- If you decide you can no longer volunteer with FFL, let a member of staff know
- Regular feedback to Friends for Leisure

**YOU MUST HAVE A POSITIVE ATTITUDE TOWARDS PEOPLE WITH  
DISABILITIES**